

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

WENNIE O. GAELA
ADMINISTRATIVE OFFICER IV/HRMO II

Date: 05-Jan-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270862-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	ALABAT DISTRICT
2	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270875-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	PANUKULAN DISTRICT
3	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270878-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	BUENAVISTA DISTRICT

4	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270895-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	CATANAUAN DISTRICT
5	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270899-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	GENERAL LUNA DISTRICT
6	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270912-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	SAN FRANCISCO DISTRICT
7	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270916-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MULANAY DISTRICT

8	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270921-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	LOPEZ EAST DISTRICT
9	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270927-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	LOPEZ WEST DISTRICT
10	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270934-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MACALELON DISTRICT
11	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270936-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MACALELON DISTRICT

12	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270943-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	SAMPALOC DISTRICT
13	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270946-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MAUBAN SOUTH DISTRICT
14	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270954-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MULANAY DISTRICT
15	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270961-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	PEREZ DISTRICT
16	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270974-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	POLILLO DISTRICT

17	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270985-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	REAL DISTRICT
18	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270994-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	SAN NARCISO DISTRICT
19	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270995-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	SAN NARCISO DISTRICT
20	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-271001-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	LUCBAN DISTRICT
21	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-271006-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	TAGKAWAYAN I DISTRICT

22	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-271015-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	TIAONG DISTRICT
23	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-271018-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	TIAONG DISTRICT
24	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270947-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MAUBAN SOUTH DISTRICT
25	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270939-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	MAUBAN NORTH DISTRICT
26	Administrative Aide I (Utility Worker)	OSEC-DECSB-ADA1-270893-2004	1	13000	Must be able to read and write	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	n/a	CANDELARIA EAST DISTRICT

27	TEACHER II	OSEC-DECSB-TCH2-270330-2014	12	29165	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	SAN ANDRES NHS, SAN ANDRES QUEZON
28	TEACHER I	OSEC-DECSB-TCH1-269246-1998	11	27000	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	SAN ANDRES NHS, SAN ANDRES QUEZON

29	TEACHER I	OSEC- DECSB- TCH1- 279746-2018	11	27000	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	MAGALLANES NHS, LOPEZ QUEZON
30	TEACHER I	OSEC- DECSB- TCH1- 273152-2015	11	27000	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	DOÑA FRANCISCA ALVAREZ REJANO INTEGRATED SCHOOL, MULANAY QUEZON

31	TEACHER I	OSEC- DEC SB-TCH1- 273008-2015	11	27000	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	SABANG NHS, POLILLO QUEZON
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 15, 2024. Furthermore, please visit our website at www.depedquezon.com.ph for more information.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Other documents as may be required by DepEd.

EEOP Statement

This office highly encourage any applicant within or outside DepEd to apply for a position, irrespective of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political beliefs

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WENNIE O. GAELA

Administrative Officer IV/HRMO II

Sitio Fori, Brgy. Talipan Pagbilao Quezon

sdo.quezon.recruitment@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

